

STEPS TO ADD THE ID AND PASSWORD IN GOOGLE CLASSROOM

- Your phone/tab should have screen lock/finger print lock.
- Go to settings of your mobile/tab
- Click on Accounts & Sync
- Click on Add Account
- Click on Google
- Add the email Id of your ward given to you
- Give the password given to you
- Download & Install Google Classroom and Google Meet
- Open the Google Classroom
- Click on Get Started
- Choose your ward's email Id
- Click Ok
- Open Google Meet
- Join with your ward's email Id

STEPS TO ADD THE PHOTO IN THE GOOGLE CLASSROOM ACCOUNT

- Open the Google Classroom
- Tap the three horizontal lines on the top left corner
- Tap on Settings
- Tap Upload photo
- Go to personal Info
- Go to photo
- Either upload from gallery or take a picture in school uniform